

Using your DPL card

Public Computers

- One of the following is required to use a computer:
 - A valid adult Decatur Public Library card
 - Juvenile card with guardian authorization
 - Computer Use card
- **Time Limit: 2 hours per day, per person** (time does not have to be used all at once & may be used in 15 minute increments)
- Computers shut down 15 minutes prior to closing.

Borrowing Items

- Physical items may be borrowed for the period of time (see table) listed for the format.
- Fines apply if items are not returned on time.
- Online holds (through our online catalog) and DPL Curbside pickup are available
- Digital items may be borrowed by downloading the Libby and hoopla apps

Renewing Items

- Items can be renewed by phone, in person, or online at myDPL.org
- Call or come in to renew overdue items.
- Renewals not available for items on hold by another person.

Returning Items

- A book drop is provided for your convenience. It is located in the 6th Avenue parking lot and all borrowed materials may be returned there.
- If items are lost or damaged, the borrower will be charged the replacement cost.

Allotments, Fines, & Limitations

TYPE OF MATERIAL	LIMIT PER CARD	LOAN PERIOD	RENEWAL ALLOWED	# HOLDS ALLOWED	DAILY FINE	MAXIMUM FINE PER ITEM
BOOK	50	14 Days	Yes (2)	15	25¢	\$10.00
BOOK-ON-CD	5	14 Days	Yes (2)	5	25¢	\$10.00
DVD	5	7 Days	Yes (2)	5	25¢	\$10.00
KIT	5	14 Days	Yes (2)	5	25¢	\$10.00
INTERLIBRARY LOAN (\$3.00)	4	Varies	NO	n/a	\$1.00	No maximum

The checkout limit per card is 50 items, of all formats combined.