

# GETTING YOUR DECATUR PUBLIC LIBRARY CARD IF YOU...

## ...Live in Decatur/ Morgan County

### COST OF CARD:

**FREE**

### FEE TO REPLACE A LOST OR STOLEN CARD:

**\$3.00**

### VALID FOR:

**2 YEARS**

If you live in Morgan County, you will need to present **ONE** of the following when you arrive to pick up your DPL card:

- *If your I.D. address **matches** the one on your application, show your Driver's license or non-driving I.D.*
- *If your I.D. address **does not match** the address on your application, show proof of address such as a utility statement or a piece of mail addressed to you at the address within Morgan County listed on your application.*

### **Once you have your card:**

- Present it for all transactions at the library, including the use of public computers. If you do not have your card with you when you use library services, there is a \$2 fee for library staff to look up and provide you with your card number.
- You are responsible for the use of your library card. **Lost or stolen cards should be reported immediately to the Public Services Desk: 256.353.2993, ext. 107.**
- Library privileges (borrowing, computer use, etc.) are suspended if more than \$5 is owed, or if more than one item is overdue.
- All fines/fees must be paid in full and all overdue items returned before a library card can be renewed or replaced.

